Notice of Uncontested Election

Election of Parish Councillors for Stinchcombe

Thursday 2 May 2024 Number of Seats: 5

I, being the Returning Officer at the above election, report that the person whose name
appears below is duly elected as Parish Councillor without a contest for Stinchcombe.

KIRKHAM Ian Philip
Manor Lodge,
Stinchcombe, GL11 6BQ

LEGG Tracey Lynn
Oak House, Taits Hill Road,
Stinchcombe, GL11 6PR

MACFARLANE Charlie
The Barn, Townsend Farm, The Street,
Stinchcombe, GL11 6AP

SHAW Marian Judith
Cotswold Chine, Taits Hill,
Stinchcombe, GL11 6PS

WALL Alison Jane
2 Taits Hill Road,
Stinchcombe, GL11 6PR

As the number of candidates is equal to or less than the number of seats available, they are
duly elected without contest.

There will NOT be an election taking place on Thursday, 2 May 2024 for this Parish/Town
Council.

Notice pdf

Notice of Election – District Council

Stroud District Council
Election of District Councillors

Download the Notice ***here***

Notice of Election – Parish Council

Stroud District Council Election of Councillors for the Parish Council listed below

Parish Council – Stinchombe
Number of Parish Councillors to be elected – Five

1. Nomination papers can be obtained from the Returning Officer, Council Offices, Ebley Mill, Ebley Wharf, Stroud, Glos, GL5 4UB or by emailing elections@stoud.gov.uk.
2. Nomination papers must be delivered to the Returning Officer, Council Offices, Ebley Mill, Ebley Wharf, Stroud, Glos, GL5 4UB between 9am and 5pm on any working day after publication of this notice but no later than **4pm on Thursday, 8 April 2021.**
3. If any election is contested the poll will take place on **Thursday, 6 May 2021**.
4. Applications to register to vote must reach the Electoral Registration Officer at the Council Offices, Ebley Mill, Ebley Wharf, Stroud, Glos, GL5 4UB by 12 Midnight on **Monday, 19 April 2021**. Applications can also be made online: https://www.gov.uk/register-to-vote.
5. Applications, amendments to, or cancellations of postal votes must reach the Electoral Registration Officer at the Council Offices, Ebley Mill, Ebley Wharf, Stroud, Glos, GL5 4UB by 5pm on **Tuesday, 20 April 2021.**
6. Applications to vote by proxy at this election must reach the Electoral Registration Officer at the Council Offices, Ebley Mill, Ebley Wharf, Stroud, Glos, GL5 4UB by 5pm on **Tuesday, 27 April 2021.**
7. Applications to vote by emergency proxy at this election must reach the Electoral Registration Officer at the Council Offices, Ebley Mill, Ebley Wharf, Stroud, Glos, GL5 4UB by 5pm on Thursday, 6 May 2021.

DOWNLOAD your copy ***here***

Clerk to Stinchcombe Parish Council

Clerk/ Finance Officer Stinchcombe Parish Council

Stinchcombe is a small, community-spirited, rural Parish situated largely on the escarpment between Berkeley Vale and the beginning of the Cotswolds, and is located between Cam and North Nibley. With approximately 480 residents, there are 187 properties found in three main areas of the Village. Most of the Parish is within the Cotswold Area of Outstanding Natural Beauty, an important factor in residents' decision to live there.

The Parish Council is looking to appoint a Clerk/Finance Officer for 2-3 hours a week to replace our current clerk on their retirement. The role would suit someone with an enthusiasm for local affairs who is interested in supporting the Council to build on its work and take Stinchcombe further forward. The successful candidate would ideally be a competent administrator with great communication and I.T skills, and have experience of preparing simple accounts and formal meeting agendas/minutes.

From April 2024 the hourly rate will be £12.50 – £14.50 per hour depending on experience.

The Parish Council would value receiving applications from people of all backgrounds.

To be considered please e-mail your CV / outline of your qualifications, experience, skills and abilities relevant to the role, to the Chair of the Parish Council at ***dr.a.macfarlane@icloud.com*** by 5pm on Wednesday 27th March.

Interviews are expected to be held on Tuesday 2nd April.

Job Description

Job Purpose

The Clerk to the Parish Council is also the Responsible Financial Officer and as such carries a statutory duty to carry out required administrative and governance functions for the Council including for financial affairs.

Main Duties

- To ensure that statutory and other provisions governing or affecting the running of the Council are observed.
- To prepare, in consultation with the Chair, agendas for meetings, attend meetings and prepare minutes for approval.
- To receive correspondence and documents on behalf of the Council referring on matters for discussion by the Council.
- To act as a first point of contact for Parishioners and ensure correspondence and queries are acknowledged and followed up seeking advice from Council Members.
- To be the Responsible Financial Officer for the Council and prepare simple financial reports as required, pay invoices in a timely way and keep accurate financial records for audit purposes.
- Support colleagues to keep the Council website updated and informative for local residents.
- Research and source information and documentation to support Council Members to conduct Council business effectively.
- To act as a representative of the Council as required
- To attend required training to ensure that administrative duties and responsibilities are

understood and continue to acquire knowledge required for the efficient management of Council affairs.

Essential Criteria for the Candidate

- Computer literate and confident in the use of email and Microsoft Office products ideally with some experience of updating websites
- Previous experience of taking formal minutes at meetings
- Excellent communication skills both verbal and in writing
- Experience of working with and responding to the public
- Interested in local affairs.

Notice of Vacancy

NOTICE OF VACANCY IN OFFICE OF COUNCILLOR

PARISH OF STINCHCOMBE – NOTICE IS HERBY GIVEN

that a casual vacancy has arisen in the Office of Councillor for the Stinchcombe Parish Council.

If by THURSDAY 19th October a request for an election to fill said vacancy is made in writing to the Returning Officer at the address below by TEN electors for the said Parish, an election will be held to fill the vacancy, otherwise the

vacancy will be filled by co-option.

Dated 29th September 2023

Nola Bradley

Clerk to the Parish of Stinchcombe

Returning Officer
Stroud District Council
Council Offices
Ebley Mill
Ebley Wharf
Stroud
Glos
GL5 4UB

Stinchcombe Village Hall Vacancy

The Village Hall Committee will shortly have a vacancy for a Treasurer.

Following many years of loyal service by Sarah Tweed. Sarah is sadly stepping down due to other commitments and the desire to spend more time travelling. The vacancy will start at the AGM in November; however, we hope to get someone sooner to ‘learn the ropes’ before Sarah departs. Without belittling Sarah or understating the responsibility, the position is mainly keeping management accounts, online Banking and paying

suppliers. Working alongside the Bookings officer and producing a summarised Cash flow report monthly. Qualifications are less important but an active role in account management is essential.

It is an unpaid position as with all the Committee who are also Trustees. We are a registered Charity, so an annual report has to be filed to the Charities Commission with the help of the Chairman. We hold around 8 meetings a year and we would expect the new Treasurer to attend most of these meetings. The Hall has been busier over the past few years and is entering an exciting period of improvements and updating to cater for the increasing demands and future needs of our Community. The successful candidate will have an important role and will have a part in its future success.

Apply in confidence for an informal chat to Charlie Oakhill (Chairman) charlieoakhill@hotmail.com

---

Annual Parochial Church Meeting

St Cry's Annual Parochial Church Meeting (APCM)

In advance of the APCM next month we are required to review the Electoral Roll.

If you wish to vote at the APCM or stand for PCC you must be on the church Electoral Roll. If you are not currently on the Roll and wish to be, then please complete a form and

return to Joan Jelfs.

The Church Electoral Roll in the Parish of of St Cyr Stinchcombe will be revised by the Parochial Church Council beginning Sunday 16th April ending Sunday 30th April .If your name is not already on the roll and you wish to have it added please contact Joan Jelfs Electoral Roll Officer or a church warden.

Only those whose names are on the Church Electoral Roll may vote at the APCM later in May and be eligible for election to the PCC

The current Electoral Roll Form

The deadline is 30th April

Any queries please ask a member of the clergy, a church warden or the Electoral Roll Officer, ***Joan Jelfs***

Trustee Vacancy – Stinchcombe United Charities

New Trustee Sought

Do you live in Stinchcombe and might be interested in becoming a trustee?

Stinchcombe United Charities is a collection of six charities regulated by the Charity Commission which have been supporting the people of Stinchcombe for centuries. Over that time, they have provided financial support to countless parishioners in times of hardship or distress and have assisted Stinchcombe's

young people with the cost of their studies.

Maeve Aldridge has recently retired as a trustee of the Charities. The Board is very grateful for her support since 2010 and is now looking for another parishioner to continue the Charities' work in Stinchcombe.

The new trustee will join 7 other trustees and the Vicar of St Cyr's who is an ex-officio trustee. The role is not particularly onerous, usually involving attendance at one or two meetings per year to ensure that income is managed and allocated in accordance with the governing document.

Becoming a trustee of Stinchcombe United Charities is a good way to get to know the local community better. If you would like to hear more about the role, please get in touch with me or any of the following trustees for a chat – Russ Holloway, John Pinch, Joan Jelfs, Richard Jones, Julie Thomas, Charlie Oakhill, Rev. Fiona Crocker.

To apply for this vacancy, please contact:

Sharon Townend (Chair – Stinchcombe United Charities)

by ***e-mailing***

Piers Court Footpath

A number of people have escalated the closure of the Piers Court footpaths to the Parish Council and we under took to investigate with the Public Rights of Way (PRoW) office and report back.

The PRoW received a call from Ms Lawton last week to advise that some trees on the estate had been damaged in the wind and

rain the previous week and some of them were over hanging the paths. Most of the trees have preservation orders on them so permission had been sought from Mark Hemming at the District Council to carry out the urgent work. Ms Lawton advised that her Arborist was to carry out the work over two days this weekend and was it ok to close the path to the public for that short period. As it was too late to process an emergency or urgent works Order, PRoW authorised the closure with the proviso that the paths should be re-opened as soon as the work was complete – I understand that only two days were required.

The footpaths are now open again and ready for your enjoyment.

Anyone wanting further details feel free to contact me directly

Thanks

Simon

Stinchcombe Parish Council Chair

Clerk required for Woodlands Management Committee

The Cam, Dursley & Uley Joint Woodlands Management Committee

Require a Clerk / Secretary and Financial Officer involving approximately 20 hours per quarter. It is very interesting work with an honorarium payment for an important local committee. The current clerk will be available for handover

and induction.

Expressions of interest and queries should go to christina.carter@camparishcouncil.gov.uk

Full Job Details

The full job details can be ***downloaded here***